

**STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2765**

EXAMINATION REPORT
OF
COUNTY TREASURER
CARROLL COUNTY, INDIANA
January 1, 2005 to December 31, 2005



FILED
09/21/2006

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COUNTY OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Auditor	Beth L. Myers	01-01-03 to 12-31-06
Treasurer	Jane Brewington	01-01-03 to 12-31-06
President of the County Council	Robert Baker	01-01-04 to 12-30-06
President of the Board of County Commissioners	William R. Brown	01-01-04 to 12-31-06



STATE OF INDIANA

AN EQUAL OPPORTUNITY EMPLOYER

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TO: THE OFFICIALS OF CARROLL COUNTY

We have examined the records of the County Treasurer for the period from January 1, 2005 to December 31, 2005, and certify that the records and accountability for cash and other assets are satisfactory to the best of our knowledge and belief, except as stated in the Examination Result and Comment. The financial transactions of this office are reflected in the Examination Report of Carroll County for the year 2005.

STATE BOARD OF ACCOUNTS

July 19, 2006

COUNTY TREASURER
CARROLL COUNTY
EXAMINATION RESULT AND COMMENT

CONDITION OF RECORDS

The following deficiencies relating to the recordkeeping, which were disclosed in prior Audit Report B26201, were again present during our period:

The record balances maintained by the Auditor were not reconciled to the balance of the Treasurer's Daily Balance of Cash and Depositories. At December 31, 2005, the Treasurer's balance on the Daily Balance of Cash and Depositories was lower by \$21,129.99 than the Auditor's Fund Ledger. This was caused, in part, by one check in the amount of \$6,000 that was voided on the Auditor records, but not on the Treasurer's records. The remaining unidentified amount appears to be from posting errors.

In addition, the total of deposits and investments on the Treasurer's Daily Balance of Cash and Depositories were less than the reconciled bank balances by \$3,877.39. This was caused in part by a transaction in the amount of \$2,333.34 that was not posted on the Treasurer's Daily Balance of Cash and Depositories overstating the total deposits. The remaining amount is unidentified and may be attributed to similar transactions and posting errors.

The Treasurer and Auditor have not implemented internal controls which would enable both offices to reconcile the cash and investments on the Treasurer's Daily Balance of Cash and Depositories to the fund balances maintained by the County Auditor.

Indiana Code 5-13-6-1(e) states in part: "All local investment officers shall reconcile at least monthly the balance of public funds, as disclosed by the records of the local officers, with the balance statements provided by the respective depositories."

Each month, the Auditor and Treasurer shall prepare a monthly financial statement and reconcile cash and investment balances as shown on the statements. (Accounting and Uniform Compliance Manual for County Treasurers, Chapter 1) (Accounting and Uniform Compliance Guidelines Manual for County Auditors, Chapter 3)

COUNTY TREASURER
CARROLL COUNTY
EXIT CONFERENCE

The contents of this report were discussed on August 22, 2006, with Beth L. Myers, Auditor; William R. Brown, President of the Board of County Commissioners; and Jane Brewington, Treasurer. The officials concurred with our examination finding.

The contents of this report were discussed on August 23, 2006, with Robert Baker, President of the County Council. The official concurred with our examination finding.